

110 W. Clark Street  
Oxford, GA 30054  
Phone 770-786-7004  
Fax 770-786-2211  
www.oxfordgeorgia.org



Incorporated December 23, 1839

Mayor Jerry D. Roseberry  
City Manager Bob Schwartz  
City Clerk Lauran Willis

November 1, 2013

**VIA E-MAIL (Marc\_Lockard@cable.comcast.com)  
And U.S. Mail – Certified, Return Receipt Requested**

Mr. Marc Lockard  
Comcast  
200 Cresson Blvd  
Oaks, PA 19456

Dear Mr. Lockard:

The purpose of this letter is to inform you the City of Oxford, Georgia has requested Mr. Ryan Fender with Local Government Services (“LGS”) to assist the City with conducting a Franchise Fee Payment Compliance Review for the period January 1, 2010 thru December 31, 2012 (the “Review Period”). This is a program administered by the Georgia Municipal Association. The City has requested LGS to conduct a review of Comcast’s financial records in order to determine the accuracy of the franchise fees incurred, collected, and remitted under your Local/State-Issued franchise for the review period.

Should you have any questions or desire additional information, please do not hesitate to contact Ryan Fender at 706-482-9933 or me. Correspondence from Mr. Fender regarding the review process will be copied to my attention or designee and should be treated by Comcast with all due authority from the City. We appreciate your cooperation and assistance with this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bob Schwartz".

Bob Schwartz  
City Manager

CC: Mr. Ryan Fender, Local Government Services, LLC